



Maur Organized Presentations Questionnaire

Equipment:

- Projected onto a screen
- Laptop Only (for 1-on-1 presentations)

Speaker Notes:

- View on a laptop
- Print them
- Don't need them

Audience Notes:

- Provide the audience with a printout
- Don't need them

Design & Details:

| | |
|---|--|
| What is your color scheme? | |
| Will you need photos or illustrations? | |
| What is your default font? | |
| What is your style? Clean? Striking? Colorful? Basic? | |
| What version of PowerPoint are you using? | |
| Will the room be darkened? | |
| Anything else I need to know? | |

Please email your completed questionnaire to maurorganized@comcast.net.